

# **NYS Office of Parks, Recreation and Historic Preservation**

## **Division for Historic Preservation**

### **Historic Preservation Technical Specialist**

The Division's Technical Services Unit is responsible for providing technical services for the restoration, rehabilitation and preservation of privately and publicly owned historic properties, including buildings, structures, landscapes and objects. Incumbent provides comments on the effects of federal or state undertakings on the historic built environment in accordance with federal and New York state regulations.

Applicant must have a thorough understanding of the application of the National Register of Historic Places criteria for evaluation and the application and interpretation of the Secretary of the Interior's Standards for Rehabilitation. In addition, the candidate should be versed in Federal Historic Preservation Tax Incentives program.

#### **Duties**

- Perform technical review of projects, including determining the existing condition, reviewing plans and construction proposals for compliance with historic preservation standards and programs, evaluating the impact of building codes, and other requirements.
- Develop treatment recommendations, monitor restoration, repair and maintenance activities for compliance with preservation guidelines and principles.
- Document work performed and consults with design professionals, project sponsors and others to resolve problems.
- Conduct and review research and prepare reports of findings to support projects, including analyzing the historic fabric and treatment methods and techniques and testing the compatibility of treatments.
- Conduct site inspections to determine and monitor the condition of historic properties and preservation and construction projects and prepare reports of findings and documentation.
- Assist other staff in planning and designing projects.
- Provide information to staff and the public about technical programs and standards by developing and conducting training programs.
- Provide technical information and prepare reports, brochures, press releases, and technical materials as required.

**Minimum Qualifications:** A Bachelor's degree in Architecture, Historic Preservation/Restoration, Preservation Planning, Structural Engineering or Mechanical Engineering, AND two years of experience in a technical or professional capacity working with historic preservation projects.

**Substitution:** Thirty (30) graduate level semester hours in Architecture/Architectural Preservation, Historic Preservation/Restoration, Preservation Planning, or Landscape-Architecture/Landscape Preservation, may be substituted for one year of the required experience.

#### **All candidates should possess:**

- Strong written and verbal communication skills.
- Proficiency with technology (experience with programs such as AutoCAD, GIS or related programs a plus).
- Understanding of state and federal preservation laws and familiarity with the Secretary of the Interior's Standards.
- Strong understanding of American architectural history.
- Valid driver's license.

#### **Additional Qualifications**

- Professional License in Architecture, Engineering or Landscape Architecture.
- Previous experience in the assessment of effects associated with the application of state and/or federal historic preservation regulations.
- "Hands on" historic building restoration/rehabilitation experience.

Salary:           \$53,000           Full benefits package

Submit Cover letter and Resume to:

Beth Cumming

[beth.cumming@parks.ny.gov](mailto:beth.cumming@parks.ny.gov)

Historic Preservation Program Coordinator

Applications accepted through August 7, 2015

**Project Funding and Duration:** This position is funded through the **Natural Heritage Trust (NHT)\*** and the selected candidate will be an employee of the NHT with work conducted under the supervision of OPRHP. Continuance of this position is based upon program needs and availability of funds.

*\*The Natural Heritage Trust (NHT) is a New York State public benefit corporation. Established in 1968, the Trust's mission is to receive and administer gifts, grants, and contributions to further public programs for parks, recreation, conservation, waterfront revitalization, and historic preservation purposes of the State of New York. The NHT is governed by a four-member board comprised of the Commissioner of State Parks, the Chair of the State Council of Parks, the Commissioner of Environmental Conservation and the Secretary of State. The NHT is an equal opportunity employer.*